



Minutes of the Parish Council Meeting held on Tuesday 08 July 2025

In attendance: Cllrs Kay, Gold, Elliot, Forsdike, Reid, Quick
SCC Councillor Mulcahy; ESC Ward Cllr Nimmney

Members of the public: 1

Minutes: Clerk

Meeting opened: 19:33 pm

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1. To **RECEIVE** and **APPROVE** apologies for absence
Cllr Ramsay – work commitments

Motion to **APPROVE** apologies for absences - Proposed Cllr Kay; Seconded Cllr Quick – all in favour

2. a. To **RECEIVE** declarations of interest
None declared

b. To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.
None received

3. a. **Public Participation** - Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.
Member of the public in attended to observe.

b. To **RECEIVE** reports County and District Councillors
SCC Cllr Mulcahy:
Cllr Mulcahy referred to her report, which was displayed on screen.

Cllr Mulcahy reminded residents and councillors of the devolution consultation - it's part of the Government plan to reshape and streamline councils in Suffolk to save money, reduce confusion and improve public services for residents. The survey is open for 8 weeks until 04 August 2025.

She also highlighted the summer events schedule for the local community (eg Thetford Forest and Ipswich waterfront). These are staycation free or nominal fee activities and encouraged families to take part.

She further advised that she was on the interview selection panel to appoint the Academy Trust to take on the new school at the Brightwell Lakes site.

Cllr Nimmney:

Cllr Nimmney referred to his circulated report which was shown on screen.

He referred to a paper summary of major energy infrastructure projects happening in and around the region (Suffolk and Norfolk). (this was provided to the Clerk to circulate to councillors). Of note was a Pylon project connecting Norwich to Tilbury. Cllrs discussed the reason for above-ground connections.

Waldringfield Parish Council

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Cllr Nimmney also highlighted his concerns in the region regarding water capacity/supply, but notes at a briefing he attended, utilities advise that they are able to provide sufficient capacity, and are planning the construction of a new reservoir.

He noted the proposed process changes for national infrastructure projects will be amended to not require statutory consultations with the community.

On the topic of devolution – District councils have not yet decided which form of unitary authority they will support. ESC will be voting on next month on their preferred position.

ACTION – Clerk to circulate scanned copy of summery information

c. To RECEIVE updates on crime data from Suffolk Police.
Councillors noted.

4. **To APPROVE the minutes of the Extraordinary Parish Council meeting held on 27 June 2025**
No amendments received.

Motion to **APPROVE** Minutes of 27 June 2025 - Proposed Cllr Kay; Seconded Cllr Elliot – all in favour of those who were in attendance

5. **MATTERS for REPORT and to REVIEW ACTION POINTS** from the minutes of previous meetings - See separate list

ACTION POINTS

Planning: Cllr Elliot to arrange advice regarding curtilage issue re: Deben Lane – **updated that Council were not able to access no cost legal advice**; Clerk to arrange extraordinary meeting – **done**; Cllr Kay to send planning responses by deadline – **done**.

Councillor Responsibilities: Clerk to update website **done** and provide list to Cllr Ramsay of assets in the village – **done**.

Playing fields: Clerk to contact PlayQuip regarding the painting of the arm on the nest swing – **in process – Clerk to call PlayQuip**.

City Fibre proposed road closure: Cllr Kay to arrange a time for site visit – **Done**; Clerk to advise Newbourne Clerk – **done**.

Policies: Clerk to add Landscape policy on following months' agenda – **done**; Clerk to post approved policies to website – **done**

BACS payments: BACS payments to be approved by Cllr Reid and Cllr Kay – **done**

Verges: Clerk to speak to ESSL ref Sullivan Place verges and clarify any issues – **in process**

Consultations: Consultation regarding the reform to planning committees (Due 18 July) – Cllr Elliot to submit a draft for next meeting – **Cllr Elliot to recommended achieving this via email prior to the deadline. Cllr Reid opined that a response can be provided to both the SLCC and the government consultation directly.**

6. **a. To CONSIDER Planning Applications for COMMENTS:**

a.i) DC/25/1125/FUL - Demolition of existing dwellinghouse and buildings; development of 1 no. self-build dwelling, outbuilding, and associated landscaping - Clappits Pit, Newbourne Road, Waldringfield, Woodbridge, Suffolk IP12 4PA – Planning Officer – N Levitt; Consultation deadline 14 July 2025.

Cllr Elliot presented on behalf of the planning group. As this is a re-consultation, this is a consideration of whether new documents have addressed our initial response. Having reviewed the new

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documentation – the planning group examined whether they addressed concerns raised in the WPCs initial response. WPC outlined 4 concerns:

1. Lack of clarity over the apparently shared access from the road to the proposed development and the existing commercial demolition yard ref. Drawing SL11. The planning group noted that no revisions have been made to SL 11. Such a shared driveway would impact severely on future occupants of the dwelling, which Councillors agreed was a concern for future occupants.

2. The PRoW Footpath 031 is not shown on the drawings. The revised drawings still do not show the PRoW, and therefore the implication for the development to the PRoW.

3. Insufficient mitigation given its location within the National Landscape and the countryside, in particular there is no lighting plan and has extensive fenestration at balcony and first floor level.

The Planning group highlighted that similar comments were also made by the National Landscape officer in response to the application.

A revised drawing PL04 Rev. B Windows & doors revised 2/6/25 PL03 Rev.B has been submitted, and reviewed by Councillors on screen. Of note were minor changes to only the North elevation drawings indicating some of the individual glazed units have been reduced in size but no other mitigation measures are noted. It was opined that the reduction in size of some of the second storey windows may have some impact on light pollution but councillors remained sceptical this is sufficient mitigation on its own. Mitigation measures such as specialised glass/shutters could be detailed to provide mitigation, but none were mentioned in the new submissions.

4. WPC commented finally that Drawing PL04 Proposed elevations show that the proposed building is of significant height particularly the South & East elevation ...the North elevation is also dominating, particularly because of the amount of fenestration and the external, covered, balcony.

The planning group advised that no new elevation drawing was added to show the proposed dwelling within its plot. The WPC therefore remains unable to comment on the visual impact of this development on the landscape.

Given the above review, the planning group opined that there was no new information provided that would support WPC removing its objection.

Motion to **Restate our Objection** – Proposed Cllr Gold, Seconded Cllr Kay – all in favour

Councillors discussed with Cllr Nimmney the issue of site visits by the planning committee.

ACTION: Clerk and Cllr Elliot to respond to application as above by deadline.

b. To CONSIDER COMMENTS on the following Enforcement Action:

Enforcement Appeal – AP/25/0022/ENF AND AP/25/0023/ENF: The Old Golf Shop, Waldringfield Gold Club, Newbourne Rd, Waldringfield, IP12 4PT.

Cllr Elliot reported on behalf of the planning group. She advised that these appeals are associated with DC/25/1111/FUL – Retrospective – Retention of residential use of former golf shop and associated works – Golf Shop, Waldringfield Golf Club, Newbourne Road.

Cllr Elliot indicated that WPC responded to a retrospective planning application, with a holding objection for reasons that the application did not comply with a number of policies.

It now appears that the planning authority has issued an enforcement notice, that is being appealed.

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The planning group opined the appeal seems to be on procedural grounds which are quite complex and as the LPA has brought the action and is addressing the appeal, the planning group recommend the WPC has no need to comment. However, it is recommended that the WPC response to the application is re-stated to the planning inspector, as it is unclear if they would have access to this.

Motion to provide our Planning application response to the Planning Inspectorate – Proposed Cllr Reid, Seconded Cllr Quick – all in favour

ACTION: Clerk to provide planning inspectorate with written submissions as above.

c. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.
None to consider

d. To NOTE any application decisions received – see separate list
None to note.

e. To RECEIVE any other planning information

Cllr Elliot provided an update on a seminar attended in respect of Neighbourhood plans. Her written report was shown on screen.

Points outlined included: As Waldringfield is a “parished area”, it is the Parish Council who leads the development of the neighbourhood plan and must be supported by a large local working group which must include a representative mix of residents & businesses, a variety of ages and interests across the resident population. The Main purposes of neighbourhood plans are to guide “sustainable development” within the area; currently ESC does not require new housing allocations to be included. Any approved neighbourhood plan must compliment and not conflict with ESC planning policies; and ESC is currently reviewing their Local Plan, so existing planning guidance and allocations are under review. She finally noted that the complete process is prescribed and complex and would include multiple referendum as part of the process

Challenges identified by Cllr Elliot from the seminar: Average time to get a neighbourhood plan approved is between 5 – 7 years; It requires a high level of sustained commitment over a number of years, by a large & diverse group of people. Costs can be around £20,000+, and grant funding for neighbourhood plans has very recently been withdrawn. Even if approved and effective, emerging planning policy or new Local Plan Policies would override those in a neighbourhood plan. The largest challenge is Local government changes – the outcome of “devolution” is not clear (and therefore who the Local Planning Authority will be). In any event, ESC specifically (currently our local authority) is reviewing its Local Plan – and as neighbourhood plans have to align with the Local Plan Policies – this would be difficult to achieve during this period of change.

Cllr Elliot then discussed the existing Parish Plan and the process that was involved with this, which is less onerous than a neighbourhood plan. Cllr Elliot advised that it took 3 years to complete and a large amount of the work was carried out by a few of the steering group, which was largely PC members.

Cllr Nimmney opined that there is information support through ESC. Cllrs agreed this would be something to consider.

7. a. To RECEIVE the Playing Field Inspection report

None to consider. Cllr Forsdike attended an inspection training course 02 July.

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b. To RECEIVE UPDATES on the Fort redevelopment project

Clerk circulated the outcome letter from the Planning authority for our planning pre-application advice.

The pre-application advice indicated that our proposal may well benefit from permitted Development rights and therefore would not require a planning application. However, if any "engineering works" were included in the works then a planning application would be required, which would be viewed favourably. The planning officer indicated that "tunnelling" would be viewed as "engineering" whereas earth moving would not necessarily be considered engineering. The Planning Officer suggested that more details were required to establish if the project included "engineering" works. This is being clarified with the contractor.

In summary:

- 1) If the work to construct the tunnel is considered as engineering then a planning application would be required.
- 2) If the work doesn't include "engineering" then no application is necessary - the Planning Officer suggested that in this case a confirmation "letter of comfort" could be issued to provide reassurance to WPC.

Cllrs agreed should it be confirmed that the works are not classified as engineering, Clerk to then submit the letter of comfort request.

ACTION: Clerk to clarify exact nature of works with contractor and to submit letter of comfort request if appropriate.

Contractor advises a start date of on or about 15 September as the earliest. Works will be for a 2 week duration.

All paperwork on the grants has been submitted.

8. a. To RECEIVE updates from the Biodiversity Coordinator

Cllr Quick circulated her report which was displayed on screen in the meeting.

Her report highlighted work of several community groups. She highlighted the inter-Parish walks being undertaken by the West Deben green cluster. She advised that work continues on a biodiversity action plan.

She further highlighted Memories of the tideline – where Tideline Day with Waldringfield School saw a group of about 40 children enjoyed a full day of various activities to explore the beach.

b. To DISCUSS the formation of a Working Group on green issues

Small working group from Greener Waldringfield reviewed the current Landscape policy – and noted it was out of date and felt, perhaps other “green” policies could be combined. Cllr Quick suggested that it would be beneficial to have a working group of council to receive contributions to green policy matters from some of the community groups and make recommendations to Council on green policies. Councillors were in agreement.

Motion to create a Working Group to consider the green policies of council – Proposed Cllr Elliot second Quick – all in favour

ACTION: Cllr Kay to launch formation of the working group.

9. To RECEIVE UPDATE on City Fibre closure

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Cllrs Reid, Forsdike and Kay met with Mr. Madle of City Fibre to review what are now 3 proposed closures – Newbourne Road, School Road and Fishpond Road.

Cllr Kay advised that City Fibre was not agreeable to any amendment to the plan, and was unreceptive to concerns raised.

Cllrs raised a number of concerns and noted other details - such as access for residents and services to the affected areas, are not clear.

Cllrs agreed that as City Fibre was asked by Highways to consult with us, that a response outlining our objections and concerns should be forwarded to Highways for consideration.

ACTION: Cllr Kay and Clerk to draft a response. Clerk will circulate closure information to Residents

10. To DISCUSS Newsletter content

Cllr Kay raised the issue of the newsletter content and whether the content and “look” should be reviewed. Cllr Kay is inviting ideas on how to rejuvenate or re-invigorate the content.

Cllrs discussed ideas for new items such as interviews or book or film reviews. Discussed also was the requirement for authors of any new content.

Cllrs felt a questionnaire could be sent to residents canvassing their ideas. Clerk agreed to put together an on-line survey – with a paper version to follow with the September newsletter.

ACTION: Clerk to draft survey for review via email.

11. CLERK AND RFO REPORT

a. To CONSIDER and APPROVE items of expenditure, and receipts - and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** expenditures and receipts – proposed Cllr Kay; Seconded Cllr Gold – all in favour

BACS payments to be approved by Cllr Kay and Cllr Reid

Invoices and receipts approved by Cllr Gold

b. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation.

Motion to **APPROVE** bank reconciliation and financial reports – proposed Cllr Gold; Seconded Cllr Kay – all in favour

12. To REVIEW and ADOPT the following WPC Policies:

(Review) WPC Landscape and Wildlife Policy v2019

Councillors agreed that this should be considered by the working group agreed in Item 8b above and therefore to defer this item to them.

13. To CONSIDER responses to public consultation –

Government Consultation on Reforming Planning Committees – Consultation deadline 18 July 2025

Cllrs agreed to consider this response via email for submission to SLCC (Society of Local Council Clerks – who are drafting a response on behalf of the organisation) and direct to the consultation.

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14. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters
Cllrs enquired as to the Mill Lane SID, and would it be placed there? This was raised, especially in consideration of the diversion route for the City Fibre works.
- ACTION: Cllr Reid to situate the SID on Mill Lane in late July.
15. To **CONSIDER** any correspondence received before the meeting – see separate list
Cllr Reid advised that a communication from the Community Partnerships was received as a result of Cllr Reid raising the appropriateness of Waldringfield being in the Felixstowe cluster. Waldringfield has been invited to attend (as a guest) the Kesgrave and Martlesham Partnership, which he will undertake and report back.
16. **PARISH MATTERS** for the next meeting.
None identified.

Meeting Closed 21:40pm

ACTION POINTS

Planning: Clerk and Cllr Elliot to respond to application as above by deadline; Clerk to provide planning inspectorate with written submissions on Enforcement appeals

Playing fields: Clerk to contact PlayQuip regarding the painting of the arm on the nest swing.

Fort rejuvenation project: Clerk to clarify exact nature of works and to submit to receive a letter of comfort.

City Fibre proposed road closure: Cllr Kay and Clerk to draft a response to Highways; Clerk will circulate closure information to Residents

Green policies working group: Cllr Kay to launch formation of the working group.

Newsletter: Clerk to draft survey for review via email.

BACS payments: BACS payments to be approved by Cllr Reid and Cllr Kay

Verges: Clerk to speak to ESSL ref Sullivan Place verges and clarify any issues.

SID: Cllr Reid to situate the SID on Mill Lane in late July.

Consultations: Cllr Elliot to draft and circulate by email response the *Government Consultation on Reforming Planning Committees*

Waldringfield Parish Council

SUPPORTING DOCUMENTS JULY

ITEM 3

3. **b. To RECEIVE reports County and District Councillors**
ESC Ward councillors report was circulated to Councillors on 30 June 2025.
- c. The RECEIVE updates on crime data from Suffolk Police – April 2025**



Waldringfield:
1 x bicycle theft

ITEM 4

4. **To APPROVE the Minutes the Parish Council Meeting held on 27 June 2025**
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 5

5. **MATTERS for REPORT from minutes of previous meetings – see separate list**

ACTION POINTS

Planning: Cllr Elliot to arrange advice regarding curtilage issue re: Deben Lane – **in process**; Clerk to arrange extraordinary meeting – **done**; Cllr Kay to send planning responses by deadline – **done**.

Councillor Responsibilities: Clerk to update website **done** and provide list to Cllr Ramsay of assets in the village – **done**.

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Consultations: Consultation regarding the reform to planning committees (Due 18 July) – Cllr Elliot to submit a draft for next meeting – **done**.

ITEM 6

Draft until signed.....Chair / / 20

Waldringfield Parish Council

6. a. To **CONSIDER** Planning Applications for COMMENTS:
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b. To **CONSIDER COMMENTS on the following Enforcement Action:**
Enforcement Appeal - AP/25/0022/ENF AND AP/25/0023/ENF: The Old Golf Shop, Waldringfield Gold Club, Newbourne Rd, Waldringfield, IP12 4PT.
- c. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.**
None at time of writing
- d. To **NOTE** any application decisions received – see separate list**
None at time of writing
- e. To **RECEIVE** any other planning information**
Nothing to circulate

ITEM 7

7. **a. To **RECEIVE** the Playing Field Inspection report**
Playing Field Inspection report to be circulated to Councillors under separate cover.
- b. To **RECEIVE UPDATES** on the Fort redevelopment project**
Clerk has circulated to Councillors acceptance of Grant request to LCIL Play Fund.

ITEM 8

8. **a. To **RECEIVE** updates from Biodiversity Coordinator**
Nothing to circulate
- b. To **DISCUSS** the formation of a Working Group on green issues**
Nothing to circulate

ITEM 9

9. **To **RECEIVE UPDATE** on City Fibre closure**
Councillors met with City Fibre on 01 July.

ITEM 10

10. **To **DISCUSS** Newsletter content**
Nothing to Circulate

ITEM 11

11. **CLERK AND RFO REPORT**
- a. To **CONSIDER** and **APPROVE** items of expenditure, and receipts and arrange for approval of BACS accordingly – see separate list.**

Waldringfield Parish Council

PAYMENTS LIST

Waldringfield Parish Council PAYMENTS LIST									
Vouch	Code	Date	Bank	Description	Supplier		Net	VAT	Total
28	Grass cutting (field)	01/07/2025	Unity Trust Bar	Grass-cutting -field	SCL Landscape M	S	120.00	24.00	144.00
29	Training	01/07/2025	Unity Trust Bar	Training	SALC	S	66.00	13.20	79.20
30	Accounting, Website & C	01/07/2025	Unity Trust Bar	Google Storage	Google Commerce	S	1.33	0.26	1.59
31	Clerk/Office Expenses	01/07/2025	Unity Trust Bar	Land Registry records	HM Land Registry	Z	28.00		28.00
32	Community Grants Fund	01/07/2025	Unity Trust Bar	Grant s137/72 or s19 M	Waldringfield Chu	X	450.00		450.00
33	Salaries	01/07/2025	Unity Trust Bar	Salary	Jennifer Shone-Tri	X	731.40		731.40
34	Accounting, Website & C	01/07/2025	Unity Trust Bar	Banking service charge	Unity Trust Bank	X	6.00		6.00
Total							1,402.73	37.46	1,440.19

RECEIPTS LIST

None

Waldringfield Parish Council

b. To RECEIVE and APPROVE the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2025		
	Cash in Hand 01/04/2025		27,982.01
	ADD Receipts 01/04/2025 - 30/06/2025		11,323.93
	SUBTRACT Payments 01/04/2025 - 30/06/2025		39,305.94
	Cash in Hand 30/06/2025 (per Cash Book)		5,686.64
			33,619.30
B	Cash in hand per Bank Statements		
	Petty Cash 31/01/2025	0.00	
	Suffolk Building Society 30/06/2025	8,585.91	
	Unity Trust Bank 30/06/2025	25,033.39	
			33,619.30
	Less unrepresented payments		
			33,619.30
	Plus unrepresented receipts		
	Adjusted Bank Balance		33,619.30
	A = B Checks out OK		

Waldringfield Parish Council

COST CENTER TO BUDGET

Waldringfield Parish Council Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	19,683.45	9,841.73	-9,841.72				-9,841.72 (-50%)
31 SCC Footpaths Grant	328.80		-328.80				-328.80 (-100%)
36 Bank Interest	200.00		-200.00				-200.00 (-100%)
37 Grants and Donations							(N/A)
38 Advertising income	159.00	82.80	-76.20				-76.20 (-47%)
44 CIL Funds	533.65	1,067.30	533.65				533.65 (100%)
49 VAT Refund							(N/A)
SUB TOTAL	20,904.90	10,991.83	-9,913.07				-9,913.07 (-47%)

B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				8,795.00	2,967.00	5,828.00	5,828.00 (66%)
2 PAYE/NI							(N/A)
3 Clerk/Office Expenses				78.75	30.80	47.95	47.95 (60%)
4 Post and telephone				26.25	0.87	25.38	25.38 (96%)
5 Newsletter re 1972 LGA s				950.00	180.00	770.00	770.00 (81%)
6 Village Hall hire				370.00	270.00	100.00	100.00 (27%)
7 Insurance				472.50		472.50	472.50 (100%)
8 Professional Membership:				620.00	262.36	357.64	357.64 (57%)
9 Audit				440.00	170.00	270.00	270.00 (61%)
10 Chairman's Allowance				50.00		50.00	50.00 (100%)
11 Training				300.00	191.00	109.00	109.00 (36%)
40 Accounting, Website & Co				750.00	424.91	325.09	325.09 (43%)
48 Warm Welcome				500.00	312.58	187.42	187.42 (37%)
50 Professional Services					36.00	-36.00	-36.00 (N/A)
SUB TOTAL				13,352.50	4,845.52	8,506.98	8,506.98 (63%)

C - Playing Field/Recre

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Grass cutting (field)				1,000.00	300.00	700.00	700.00 (70%)
16 Repairs/Maintenance				2,500.00	64.95	2,435.05	2,435.05 (97%)
17 Footpath Maintenance				393.75		393.75	393.75 (100%)
51 Fort Project Budget				18,800.00		18,800.00	18,800.00 (100%)
SUB TOTAL				22,693.75	364.95	22,328.80	22,328.80 (98%)

D - Grants - s137/72 &

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Community Grants Fund				2,125.00	1,725.00	400.00	400.00 (18%)
SUB TOTAL				2,125.00	1,725.00	400.00	400.00 (18%)

Summary

NET TOTAL	20,904.90	10,991.83	-9,913.07	38,171.25	6,935.47	31,235.78	21,322.71 (36%)
V.A.T.		332.10			191.36		
GROSS TOTAL		11,323.93			7,126.83		

Waldringfield Parish Council

Waldringfield Parish Council		CASH FLOW STATEMENT				
		31.05.25		30.06.25		31.07.25
OPERATING ACCOUNT	JUNE		JULY		AUGUST	
Unity Trust						
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£26,038.39	£26,038.39	£25,033.39	£25,033.39	£23,593.20	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£64.80	£64.80	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mound grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£64.80	£64.80	£0.00	£0.00	£0.00	£0.00
CASH AVAILABLE (before cash out)	£26,103.19	£26,103.19	£25,033.39	£25,033.39	£23,593.20	£0.00
CASH PAID OUT						
Administration						
Salaries	£731.40	£731.40	£731.40	£0.00	£731.40	£0.00
Newsletter	£180.00	£180.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£66.00	£0.00	£0.00	£0.00
Post/Telephone	£0.87	£0.87	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other / Office	£0.00	£0.00	£28.00	£0.00	£0.00	£0.00
Website/Accounting	£7.33	£7.33	£7.33	£0.00	£7.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£60.00	£60.00	£120.00	£0.00	£180.00	£0.00
Repairs and maint'ce	£64.95	£64.95	£0.00	£0.00	£0.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£450.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
Fort Project	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Rooms	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT	£25.25	£25.25	£37.46	£0.00	£0.00	£0.00
SUBTOTAL	£1,069.80	£1,069.80	£1,440.19	£0.00	£918.73	£0.00
TOTAL CASH PAID OUT	£1,069.80	£1,069.80	£1,440.19	£0.00	£918.73	£0.00
CASH POSITION (end of month)	£25,033.39	£25,033.39	£23,593.20	£25,033.39	£22,674.47	£0.00
SUMMARY of ALL CASH						
Unity	£25,033.39	£25,033.39	£23,593.20	£25,033.39	£22,674.47	£0.00
IBS	£8,316.58	£8,316.58	£8,316.58	£8,316.58	£8,316.58	£8,316.58
Total cash position	£33,349.97	£33,349.97	£31,909.78	£33,349.97	£30,991.05	£8,316.58

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ITEM 12

12. To **REVIEW** and **ADOPT** the following WPC Policies:
(Review) *Landscape and Wildlife Policy v2019*
This policy was circulated to Councillors with these documents.

ITEM 13

13. To **CONSIDER** responses to public consultation –
Government Consultation on Reforming Planning Committees – Consultation deadline 18 July 2025 (to respond to associations and 23 July to respond directly)
The government has announced that it is consulting on proposed changes to modernise local authority planning committees in England. This includes proposals to:
- Introduce a new national delegation scheme – setting out which planning functions should be delegated to planning officers for a decision, and which should go instead to a planning committee or sub committee
 - Introduce a statutory maximum size for the number of members on a planning committee – with a maximum of 11 proposed
 - Introduce mandatory planning training for councillors of planning committees
 - Tighten ‘special measures’ powers available to the government for local planning authorities who they consider have had too many planning applications overturned at appeal

Full details can be seen [Here](#)

ITEM 14

14. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters
Nothing to circulate

ITEM 15

15. To **CONSIDER** any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors

Felixstowe Community Partnership - Community Growing Spaces - information for Community Partnerships 04.06.25

Wegg, Kevin Funding Opportunities 4.6.25

Rural Services Network RSN Weekly News - Free Edition (4 June 2025)

National Association of Local Councils Chief executive's bulletin - 5 June 2025

Community Action Suffolk - CAS Newsletter 05/06/2025

Suffolk Association of Local Councils Council and community action - climate action pilot survey 05.06.25

Greenprint Forum - Greenprint Forum members' update - events of potential interest 06.06.25

Suffolk Association of Local Councils SALC Annual General Meeting 2025 and 75th Anniversary celebration - HAVE YOU BOOKED YET? 09.06.25

St Elizabeths Hospice - Community Hospice for Great Yarmouth & Waveney 09.06.25

Suffolk Association of Local Councils NEWS BULLETIN - 9th June 2025

Felixstowe Community Partnership - New Community Partnership Leaflet 10.06.25

East Suffolk Council Communications - News from East Suffolk: Community spaces set to flourish again as environmental scheme returns 10.06.25

Suffolk Association of Local Councils SALC AGM - Tuesday 1st July - SALC Annual report now available 10.06.25

Suffolk Association of Local Councils LGC update - press releases from Suffolk County Council - budget/consultation 10.06.25

Felixstowe Community Partnership Community growing spaces grant fund 10.06.25

Sizewell C - Sizewell C Project Update 10.06.25

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Suffolk Association of Local Councils CORRECTION - LGC update - press releases from Suffolk County Council - budget/consultation 10.06.25

Rural Services Network RSN Weekly News - Free Edition (11 June 2025)

Felixstowe Community Partnership - East Suffolk Council - Felixstowe Seafront Consultation 11.06.25

National Association of Local Councils Events newsletter 11.06.25

Suffolk Association of Local Councils Suffolk Community Awards 2025 11.06.25

National Association of Local Councils Chief executive's bulletin - 12 June 2025

Wegg, Kevin Funding Opportunities 12.6.25

Society of Local Council Clerks - News Bulletin - 12 June 2025

East Suffolk Council Communications - Consultation on East Suffolk Council's Draft Food and Health & Safety Service Plan 2025-26 12.06.25

Suffolk County Council - Residents' Survey - Local Government Reorganisation 12.06.25

Suffolk Association of Local Councils Suffolk Community Awards - nominations now open! 16.06.25

National Association of Local Councils Hi Jennifer, we've published the all-new digital edition of Local Councils Explained 16.06.25

Society of Local Council Clerks SLCC Weekly News Digest - 16/06/2025

Suffolk & Essex Coast & Heaths National Landscape - All the latest from your National Landscape 17.06.25

Suffolk Association of Local Councils NEWS BULLETIN - 16th June 2025

Felixstowe Community Partnership - Trimley Station Public Meeting - 26 June 17.06.25

Suffolk Association of Local Councils SALC training bulletin 17th June 2025

Suffolk Association of Local Councils SALC East Suffolk area forum - 17th June 2025 - summary notes 18.06.25

National Association of Local Councils Events newsletter 18.06.25

Rural Services Network RSN Weekly News - Free Edition (18 June 2025)

National Association of Local Councils Chief executive's bulletin - 19 June 2025

Suffolk County Council Suffolk County Council Briefings on Local Government Reorganisation 19.06.25

Wegg, Kevin Funding Opportunities 19.6.25

Greenprint Forum Greenprint Forum summer newsletter out now 20.06.25

East Suffolk Planning - Town and Parish Forum July 2025

Sizewell C - Sizewell C Community Newsletter 20.06.25

Suffolk Association of Local Councils NEWS BULLETIN - 23rd June 2025

Wegg, Kevin Time-Limited Funding Opportunity for the East of England! 23.06.25

Society of Local Council Clerks SLCC Weekly News Digest - 23/06/2025

Suffolk Association of Local Councils LIVE STREAM - SALC AGM and 75th Anniversary 1st July 2025 - link now available 30.06.25

East Suffolk Council - News from East Suffolk: Operation Camouflage is back for another year! 24.06.25

Suffolk Association of Local Councils SALC training bulletin 24th June 2025

Suffolk Preservation Society - Important News from Suffolk Preservation Society 25.06.25

Rural Services Network RSN Weekly News - Free Edition (25 June 2025)

East Suffolk Council Affordable Housing 25.06.25

National Association of Local Councils Chief executive's bulletin - 26 June 2025

Society of Local Council Clerks News Bulletin - 26 June 2025

Wegg, Kevin Funding Opportunities 26.6.25

Suffolk Community Foundation - June news from Suffolk Community Foundation 26.06.25

Community Action Suffolk - CAS Newsletter: Volunteer Recruitment | Training Courses | Vacancies 27.06.25

East Suffolk Planning Neighbourhood Plan funding withdrawn 27.06.25

Suffolk County Council - REMINDER: Suffolk County Council Briefing on Local Government Reorganisation 30.06.25

East Suffolk Planning - Planning and Building Control Newsletter June 2025 30.06.25

Sizewell C June Project Update 30.06.25

Society of Local Council Clerks SLCC Weekly News Digest - 30/06/2025

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Jenny Riddell-Carpenter MP - June 2025 - welfare reform, Ukraine, and going after the water bosses 30.06.25
