



Minutes of the Extraordinary Parish Council Meeting held on Thu 28 August 2025

In attendance: Cllrs Kay, Elliot, Reid, Forsdike, Gold
ESC Cllr Nimmney

Members of the public:

Minutes: Clerk

Meeting opened: 19:04pm

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1. **a. To RECEIVE and APPROVE apologies for absence**
Cllr Ramsay – Planned Holiday

Motion to **APPROVE** absences - Proposed Cllr Kay; Seconded Cllr Gold – all in favour

2. **a. To RECEIVE declarations of interest**
None

b. To RECEIVE delegated Declaration of Interest Dispensation decisions or APPROVE non-delegated DPI dispensations requested by a councillor.
None received.

3. **a. Public Participation - Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.**
Cllr Nimmney: detailed that the Local Government Restructuring was continuing. Cllr Nimmney brought a printed copy of the 3 unitary authorities map for Councillors to review.

Cllr Nimmney also updated he attended the Newbourne biodiversity walk attended by several local parishes and councillors discussed a cross-parish biodiversity plan. Cllr Nimmney also provided a copy of a good example of a biodiversity plan. Cllrs advised this work is being undertaken by the cross-parish working group.

4. **To APPROVE the Draft Minutes of the Parish Council meeting held on **12 August 2025****
Clerk noted that page numbering was absent on circulated minutes – has been added.

Motion to **APPROVE** Meeting Minutes adding page numbering - Proposed Cllr Kay; Seconded Cllr Elliot– all in favour of those present

5. **a. To CONSIDER Planning Applications for **COMMENTS:****
a.i) DC/25/1111/FUL- Retrospective - Retention of residential use of former golf shop and associated works - Golf Shop, Waldringfield Golf Club, Newbourne Road, Waldringfield, Suffolk – **Planning Officer – M. Gavin; Deadline 01 September 2025**

Cllr Elliot presented on behalf of the planning group. She reviewed the planning history, ownership and enforcement action history the WPC was previously unaware of.

A retrospective application was received and the WPC responded on 14 May 2025, noting a holding objection. The WPC was unaware of the enforcement action involved at the time. WPC then responded to an appeal to enforcement action, re-stating our comments on the retrospective application.

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Further submissions were received on the retrospective application to consider.

Cllrs agreed that comments made in the WPCs previous response was not resolved by the new documents, and therefore, maintain previously stated objection that the application does not comply with SCLP5.5, in particular the following requirements:

- b) The building provides a positive contribution to the landscape;
- g) The conversion enhances the immediate setting of the area

Councillors further discussed the following issues in their re-consideration of the application's new documents:

- Cllrs noted the number of recent applications where change of use to residential classification was granted, resulted in "replacing an existing dwelling" with substantially larger dwellings.
- Cllrs discussed that if successful, "permitted development rights" could allow further alterations, including extensions, without the need of planning permission
- Cllrs discussed, and did not agree with the applicant's agent that no structural survey is deemed necessary.
- Cllrs noted the "Proposed Floor Plan" can't be accurate as it does not include any provision for a kitchen which is contrary to the photographs provided.
- Cllrs were concerned that minimal detail of landscaping or planting has been provided, with this property being in the National Landscape.
- Cllrs observed the block plan shows part of the access route is outside of the ownership of the applicant, and The Location Plan makes it clear that the driveway also serves the main car park of the "Clubhouse", which is under separate ownership and use, which would be a concern for future occupants

Cllrs discussed the application at length and opined the new documents did not satisfy the objections raised in the previous response and raised additional concerns as discussed above.

Motion to **OBJECT** to the application - Proposed Cllr Forsdike; Seconded Cllr Quick – all in favour

b. To DISCUSS response to ESC Planning Policy Survey

Cllr Elliot advised this is a survey related to the development of the new local plan and discusses communication with the Parish Council through the process. Cllr Elliot opined that the Parish Council should respond to this survey.

Clerk to circulate the questions and proposed responses for Cllrs review. Noted that deadline is the 03 September.

c. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.
None

6. To **CONSIDER** any correspondence received before the meeting – see separate list
2 emails from resident regarding the Foxall roundabout were discussed. Cllrs have reviewed the signage at the intersection and lane markings. It was observed that there are 2 large roundabout warning signs on the approach, and large chevron direction signs on the roundabout. The Cllrs agreed that the signage was appropriate and adequate. ACTION: Clerk to respond to resident.

7. **PARISH MATTERS** for the next meeting.

Meeting Closed 19.55 pm

ACTION POINTS

Planning: Respond to survey email circulated by the Clerk

Resident email: Clerk to respond to resident Item 6

Draft until signed.....Chair / / 20

Waldringfield Parish Council

SUPPORTING DOCUMENTS 28 August 2025

ITEM 4

4. To **APPROVE** the Draft Minutes of the Parish Council meeting held on **12 August 2025**
WPC Draft Meeting Minutes 12 August 2025 were circulated with these documents and are available on the website

ITEM 5

5. **a. To CONSIDER Planning Applications for COMMENTS:**
a.i) DC/25/1111/FUL- Retrospective - Retention of residential use of former golf shop and associated works - Golf Shop, Waldringfield Golf Club, Newbourne Road, Waldringfield, Suffolk – **Planning Officer – M. Gavin; Deadline 01 September 2025.**
- b. To DISCUSS** response to ESC Planning Policy Survey
Email regarding this survey was circulated to Councillors on 17 August 2025 titled “Reminder: How to involve you in planning policy”
- c. To MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None received
6. To **CONSIDER** any correspondence received before the meeting – see separate list
2 emails Email from Resident regarding Foxhall Roundabout sent to Councillors with these documents

General Correspondence circulated to Councillors

East Suffolk Council - INVITATION - COMMUNITY PARTNERSHIP FORUM 06.08.25
National Association of Local Councils Star Council Awards 2025/26 – Young Councillor of the Year 06.08.25
Rural Services Network RSN Weekly News - Free Edition (6 August 2025)
Sizewell C - July Project Update 06.08.25
National Association of Local Councils Chief executive's bulletin - 7 August 2025
Society of Local Council Clerks News Bulletin - 7 August 2025
CAES Coastal - Citizens Advice East Suffolk AGM - 24th September 2025 11.08.25
Police Connect - Felixstowe CPT engagement events 11.08.25
Suffolk Association of Local Councils NEWS BULLETIN - 11th August 2025
Suffolk Coastal Disability Forum - Questionnaire - future planning policy in East Suffolk 11.08.25
Society of Local Council Clerks SLCC Weekly News Digest - 11/08/2025
Suffolk & Essex Coast & Heaths National Landscape All the latest from your National Landscape 12.08.25
National Association of Local Councils Events newsletter 12.08.25
Felixstowe Community Partnership - Community energy role – Felixstowe 12.08.25
Suffolk Association of Local Councils SALC training bulletin 12th August 2025
Rural Services Network RSN Weekly News - Free Edition (13 August 2025)
National Association of Local Councils Star Council Awards 2025/26 – Climate Response of the Year 13.08.25
Suffolk Association of Local Councils NSIPs Bulletin - AUGUST 2025 – 13.08.25
East Suffolk Planning Policy - Reminder: How to involve you in planning policy 13.08.25
Green Issues Dates for Greenprint Forum members 13.08.25
East Anglia Three : East Anglia Three update 14.08.25
National Association of Local Councils Chief executive's bulletin - 14 August 2025
Suffolk Association of Local Councils SALC training bulletin 19th August 2025
Rural Services Network RSN Weekly News - Free Edition (20 August 2025)