Waldringfield Parish Council

Parish Clerk: Jennifer Shone-Tribley
Low Farm, Ipswich Road, Waldringfield, Woodbridge, Suffolk IP12 4QU
Email: clerk@waldringfieldparishcouncil.gov.uk
Telephone: 01473 902652
Website: www.waldringfieldparishcouncil.gov.uk

Minutes of the Parish Council Meeting held on Tuesday 10 February 2026

In attendance: Cllrs Kay, Quick, Elliot, Ratcliffe, Forsdike, Gold
ESC Ward Cllrs Nimmney and Reeves;
Members of the public: 3
Minutes: Clerk
Meeting opened: 19:31pm

2204

1. To **RECEIVE** and **APPROVE** apologies for absence
   Cllr Reid – planned holiday

   Motion to **APPROVE** absences – Proposed Cllr Kay; Seconded Cllr Gold – all in favour

2. **a.** To **RECEIVE** declarations of interest
   Non-pecuniary Interest – DC/26/0031/FUL Cllr Gold

   b. To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councilor.
   None received

3. **Public Participation** - Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.
   Member of the Public 1 – spoke in support of bat box installation on the playing fields. They explained the positioning and reasons for the choice of the site. Discussion of maintenance also was discussed. Cllrs requested details of fixings proposed, which was provided by the MOP.

   Member of the public 2 – attended representing the Sailing Club. Made WPC aware of the raised public footpath issues being experienced – bulging of the bank due to excessive rain and erosion. Repairs are being undertaken, and WSC is seeking to mitigate some of the large costs due to it being a public amenity. Cllrs also made suggestions regarding grants that may be available, and organisations that may be able to assist. Cllrs also advised that the WPC Grant Policy is available.

   ACTION : Clerk to send Grants Policy to WSC.

   Member of the public 3 – wanted to be recognised during planning agenda item, which the Chairman agreed.

   b. To **RECEIVE** reports from County and District Councillors
   Cllr Reeves: Advised SCC elections are cancelled. Expecting decision on unitary authority applications mid-March. Unitary authority elections will be in 2027, and existing councillors remain in post until 2028. New recycling bins are being distributed and will accept glass and tetra packs not previously offered. The hope is to have less contamination of recycling elements.

   Cllr Ninnmey: Discussed the challenges of budgeting with a “shadow authority” who will have oversight of the budget once in place. Noted that Felixstowe Academy’s provider has chosen to step down their sixth form provision, and this is a concern for smaller communities.

   c. To **RECEIVE** updates on crime data from Suffolk Police
   Cllrs noted.

2205

4. To **APPROVE** the minutes of the Parish Council meeting held on **26 January 2026**

   Motion to **APPROVE** Meeting Minutes of 26 January 2026 - Proposed Cllr Kay; Seconded Cllr Elliot – all in favour of those who were in attendance.

5. **MATTERS for REPORT** and to **REVIEW ACTION POINTS** from the minutes of previous meetings - See separate list

ACTION POINTS

New email addresses: Clerk to send a resident email once new email accounts are all operational - Done
Public Participation: Clerk to ask ESC to clean the village main roads- DONE; Cllr Kay to draft and circulate letter to ESC aboricultural and landscape officers – in process
Planning: Clerk and planning group to send responses to applications by deadline DONE
Playing Fields: Tree Warden to investigate Cherry trees as matter of urgency – DONE see Item 10a and 7c
Biodiversity Report: Clerk to contact the WWG to provide a more detailed proposal – Done – see item 7b
BACS payments: Cllrs Reid and Kay to approve - Done
Precept: Clerk to submit precept request by deadline - Done
Audit: Clerk to organise Internal audit and management review – in process
Personnel: Cllr Kay and Elliot to arrange annual performance review for Clerk – in process

6. **a.** To **CONSIDER** Planning Applications for **COMMENTS:**

   a.i) DC/26/0031/FUL - Extension to existing garage/annexe building and formation of a new vehicular access (existing 2 number accesses to be sealed). - Waldringfield Lodge, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY – **Planning Officer G Heal; Deadline 11 February 2026**.

   Cllr Elliot spoke – advising that this is former Novacastria – renamed Waldringfield Lodge. She had also reviewed the application history of the property and shared this with Councillors. It was advised that Cllrs Elliot, Kay and the Tree Warden had a site visit with applicant.

   Cllrs noted that this is outside the settlement boundary and therefore considered in the countryside.

   Cllrs discussed the elevation of extension that faces the river is all glass, and does not detail the light spill mitigation and there is no external lighting plan in the application. New (Laurel) hedging was proposed in the application, to provide better privacy protection. Landscape officer from ESC wrote a response which was reviewed by Cllrs. Tree Warden has also submitted a report to council on this issue.

   MOP 3 was recognised and explained the reasons around the hedging change. Cllrs discussed this at length.

   Cllr Elliot also noted applicable planning policies for Cllrs to consider.

   Motion to respond that WPC are **unable to support the application** until the above reservations are clarified - Proposed Cllr Elliot; Seconded Cllr Quick – 4 in favour; 2 abstentions.

   Cllrs Gold and Ratcliffe did not participate in the discussion or vote on the matter.

   ACTION: Clerk to respond to application by deadline

   a.ii) **)** DC/25/3774/ARM - Approval of Reserved Matters for Parcel W2; compliance with conditions 8,10,24,30a,67 and partial discharge of conditions 13,14,16,25,26,27,28,32,42,49,50,62 of DC/24/2810/VOC (as varied from DC/23/3984/VOC as varied from DC/20/1234/VOC) (original planning

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permission DC/17/1435/OUT - Outline planning permission for up to 2000 dwellings, an employment area of 0.6ha (use class B1) primary local centre comprising use class A1, A2, A3, A4, A5, B1, C3, 02) secondary centre (comprising possible use class A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Green space (SANGs) outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure) – **Planning Officer D Miller –** Reconsideration

Cllrs noted that the applicant has subsequently submitted to the ESC portal a new indicative table to indicate that the overall affordable housing provision of 25% can be achieved. This was reviewed on screen and discussed by Cllrs.

Motion to **Withdraw our Objection** on this application – Proposed Cllr Elliot, Seconded Cllr Kay – all in favour

a.iii) DC/26/0325/TPO - T10 of TPO No. 191/2005 1no. Oak (marked on map) - Re-pollard to previous pruning points - Little Stubbs, Cliff Road, Waldringfield, Woodbridge, Suffolk IP12 4QL – **Officer – F Saunders – Deadline 18 February 2026**

Tree Warden visited the site and submitted a report for review by Cllrs. Tree Warden met with the applicant and discussed options that would be less invasive. Cllrs agreed this would be preferred.

Motion to respond with a **HOLDING OBJECTION** to this application in its current form – Proposed Cllr Elliot; Seconded Cllr Kay - all in favour

b. To **CONSIDER** providing comments on Landscape Masterplan (Brightwell Lakes – SE corner)
Cllrs viewed the draft drawing proposed by TW in respect of the SE corner. Prior to submitting a reserved matters application, TW is seeking views from the WPC.

Cllrs reviewed the Outline Planning Consent Masterplan against the proposed new drawing.

Cllrs noted and discussed - the play area's proximity and exposure to the road is inappropriate. More generally, the purpose of the area was to provide a "soft transition", between B Lakes and the countryside. Cllrs agreed that the proposed new trees would be insufficient for this purpose.

Cllr Nimmney commented that other local developments have done similar and his view is it is less than ideal.

Motion to delegate an appropriate response outlining the above to the BLCF members – Proposed Elliot, Seconded Cllr Gold – all in favour

ACTION: Cllrs Kay and Elliot to respond to TW

c. To **RECEIVE** updates from Planning Forum and **CONSIDER** consultation response to new draft NPPF
Cllrs Kay and Elliot attended the ESC planning Forum and will circulate slides when available.

Cllr Kay reviewed the consultation for the new NPPF which is being proposed by government. Cllr Kay displayed some information from the Town and Country Planning Association and noted 3 areas of concern which were discussed by councillors:

- Changes in the centralisation of planning authority decision-making;
- A strikingly more permissive planning regime (presumption in favour of development) with few caveats to refuse;

2207

- it proposes to eliminate participation (local government and public) in the decision-making process, noting that neighbourhood and local plans are subordinate to this.

Motion to respond addressing the above concerns, delegating to Cllr Kay to draft and circulate prior to submitting – Proposed Cllr Elliot; Seconded Cllr Gold – all in favour

ACTION: Cllr Kay to draft and circulate response for approval – submit by deadline

d. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

Clerk advised an application was received with a deadline of 04 March. Clerk is investigating an extension, but if this is not possible, Clerk canvassed Councillors regarding unavailable dates later in February for an extraordinary meeting. None provided of those in attendance.

e. To **NOTE** any application decisions received – see separate list
Cllrs noted.

f. To **RECEIVE** any other Planning information
Nothing discussed

7. **a.** To **RECEIVE** the Playing Field Inspection report
Report reviewed on screen for councillors. Cllr Forsdike asked council for clarification regarding inspection responsibilities for the tennis courts. Cllr Kay clarified this is tennis court trust responsibility, Cllr Forsdike to amend the inspection checklist.

Noted in the report was fencing to the South, which is chain link fencing which requires replacement – about 8m. Cllrs agreed that repairs are required and that this time of year is best for such repairs.

Motion to **APPROVE** up to £100 on fencing purchasing – Proposed Cllr Kay; Seconded Cllr Elliot – all in favour

ACTION: Cllr Forsdike to secure replacement fencing within budget

b. To **CONSIDER** WWG proposal for bat and bird boxes placement on playing field
Cllr Forsdike noted that a bat/bird box however affixed is something that can fall down, and as such a concern for the playing fields. Cllrs discussed responsibility for inspection and maintenance. Cllrs also raised concerns regarding the number of piercings on the tree that would be required.

Cllrs agreed that the inspection and maintenance of the boxes needs to be clarified. Cllrs agreed to the installation subject to a written agreement regarding maintenance and inspection.

Motion to **APPROVE** the installation; subject to written agreement: Proposed Cllr Elliot; Second Cllr Forsdike – 5 in favour; one abstention

ACTION: Clerk to draft agreement for review with Cllr Forsdike and provision to WWG.

c. To **CONSIDER** additional tree work on Playing Fields
Cllr reviewed the information from the Tree Warden. Cllr Forsdike explained that there are too many limbs, which are becoming to heavy, causing the possibility of splitting – reducing the crown would mitigate this for future years.

Motion to **APPROVE** the quotation provided of £375.00 and have work undertaken – Proposed Cllr Kay; Seconded Cllr Forsdike – all in favour

2208

ACTION: Clerk to engage contractor

8. To **RECEIVE UPDATES** from the Biodiversity Coordinator
Cllr Quick reviewed her report. Discussed the Local Nature Recovery Strategy work being undertaken.

9. To **RECEIVE** updates on the Warm Welcome provision
Cllr Elliot noted it continues and continues to be well attended.

10. **CLERK AND RFO REPORT**
a. To **CONSIDER** and **APPROVE** items of expenditure, and receipts - and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** list of payments and receipts – Proposed Cllr Kay; Seconded Cllr Elliot – all in favour

BACS payments to be approved by Cllrs Kay and Elliot.

b. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation

Motion to **APPROVE** bank reconciliation and financial reports – Proposed Cllr Gold; Seconded Cllr Kay – all in favour

Cllr Gold undertook an independent review of the bank reconciliation.

11. **a.** To **RECEIVE** updates/reports on public rights of way, verges and road safety matters
MOP2 advised SCC Prow have authorised the closure of footpath 16 for the repairs discussed from 23 February.

Clerk updated the main 30mph sign entering the village is not going to be immediately replaced. Clerk to contact Cllr Mulcahy regarding a number of reports not yet actioned.

b. To **REVIEW** and **CONSIDER** recommendations from Residents meeting regarding verges
Defer to March meeting

12. To **CONSIDER** any correspondence received before the meeting – see separate list
No issues raised

13. **PARISH MATTERS** for the next meeting.
Policies, Management review, Resident meeting recommendations re: verges.

14. *Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to* ***RESOLVE*** *that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of Item 15 (advice).*

Motion to so **RESOLVE** – Proposed Cllr Kay; Seconded Cllr Elliot - all in favour

15. To **DISCUSS** received professional advice
Professional advice was discussed.

Meeting closed at 22:18 pm

ACTION POINTS

2209

Public enquiries: Clerk to send Grants Policy to WSC
Audit: Clerk to organise Internal audit and management review
Personnel: Cllr Kay and Elliot to arrange annual performance review for Clerk
Planning: Clerk to respond to applications by deadline; Cllrs Kay and Elliot to respond to TW regarding Item 6b; Cllr Kay to draft and circulate response to NPPF consultation for approval and submit by deadline
Playing field: Cllr Forsdike to secure replacement fencing within budget; Clerk to draft agreement for review with Cllr Forsdike and provision to WWG.
BACS payments: to be approved by Cllrs Kay and Elliot.
Tree Work: Clerk to engage contractor to undertake crown reduction of T3.

Waldringfield Parish Council

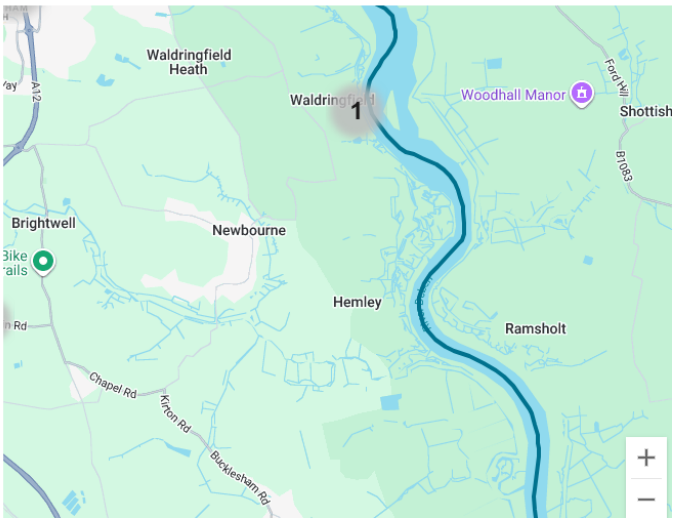
SUPPORTING DOCUMENTS FEBRUARY

ITEM 3

3. **b.** To **RECEIVE** reports County and District Councillors

ESC Cllrs January report was circulated to Councillors on 02 February and is available on the website.

c. To **RECEIVE** updates on crime data from Suffolk Police – December 2025



Waldringfield:
1 x anti-social behaviour

ITEM 4

4. To **APPROVE** the Minutes the Extraordinary Parish Council Meeting held on 26 January 2026

Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 5

5. **MATTERS for REPORT** from minutes of previous meetings – see separate list

ACTION POINTS

New email addresses: Clerk to send a resident email once new email accounts are all operational - Done
Public Participation: Clerk to ask ESC to clean the village main roads- DONE; Cllr Kay to draft and circulate letter to ESC aboricultural and landscape officers – in process
Planning: Clerk and planning group to send responses to applications by deadline DONE
Playing Fields: Tree Warden to investigate Cherry trees as matter of urgency – DONE see Item 10a and 7c
Biodiversity Report: Clerk to contact the WWG to provide a more detailed proposal - done
BACS payments: Cllrs Reid and Kay to approve - done
Precept: Clerk to submit precept request by deadline - done
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Personnel: Cllr Kay and Elliot to arrange annual performance review for Clerk – in process

ITEM 6

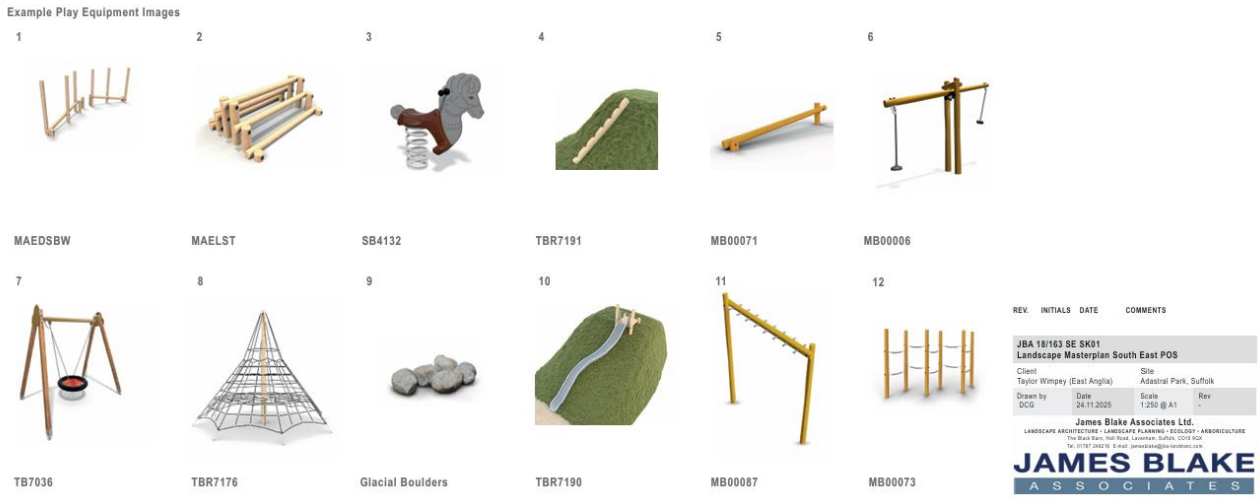
6. **a**. To **CONSIDER** Planning Applications for COMMENTS:

a.i) DC/26/0031/FUL - Extension to existing garage/annexe building and formation of a new vehicular access (existing 2 number accesses to be sealed). - Waldringfield Lodge, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY – **Planning Officer G Heal; Deadline 11 February 2026**.

a.ii) DC/25/3774/ARM - Approval of Reserved Matters for Parcel W2; compliance with conditions 8,10,24,30a,67 and partial discharge of conditions 13,14,16,25,26,27,28,32,42,49,50,62 of DC/24/2810/VOC (as varied from DC/23/3984/VOC as varied from DC/20/1234/VOC) (original planning permission DC/17/1435/OUT - Outline planning permission for up to 2000 dwellings, an employment area of 0.6ha (use class B1) primary local centre comprising use class A1, A2, A3, A4, A5, B1, C3, 02) secondary centre (comprising possible use class A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Green space (SANGs) outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure) – **Planning Officer D Miller**

a.iii) DC/26/0325/TPO - T10 of TPO No. 191/2005 1no. Oak (marked on map) - Re-pollard to previous pruning points - Little Stubbs, Cliff Road, Waldringfield, Woodbridge, Suffolk IP12 4QL – **Officer – F Saunders – Deadline 18 February 2026**

b. To **CONSIDER** providing comments on Landscape Masterplan (Brightwell Lakes – SE corner)
The following has been provided to the WPC for initial comments through the BLCF. It is part of the Outline application.



c. To **RECEIVE UPDATE** from the Planning Forum and to **CONSIDER** a consultation response to the new draft NPPF

Nothing to circulate

d. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None at time of circulation of these documents

e. To **NOTE** any application decisions received – see separate list
Ref. No: **DC/25/4521/FUL** | Received date: Fri 21 Nov 2025 | Status: **Application Permitted** | Case Type: Planning Application

Extension to existing cartlodge (householder parking) - The Old Rectory Mill Road Waldringfield Woodbridge Suffolk IP12 4PY

f. To **RECEIVE** any other planning information
Nothing to circulate

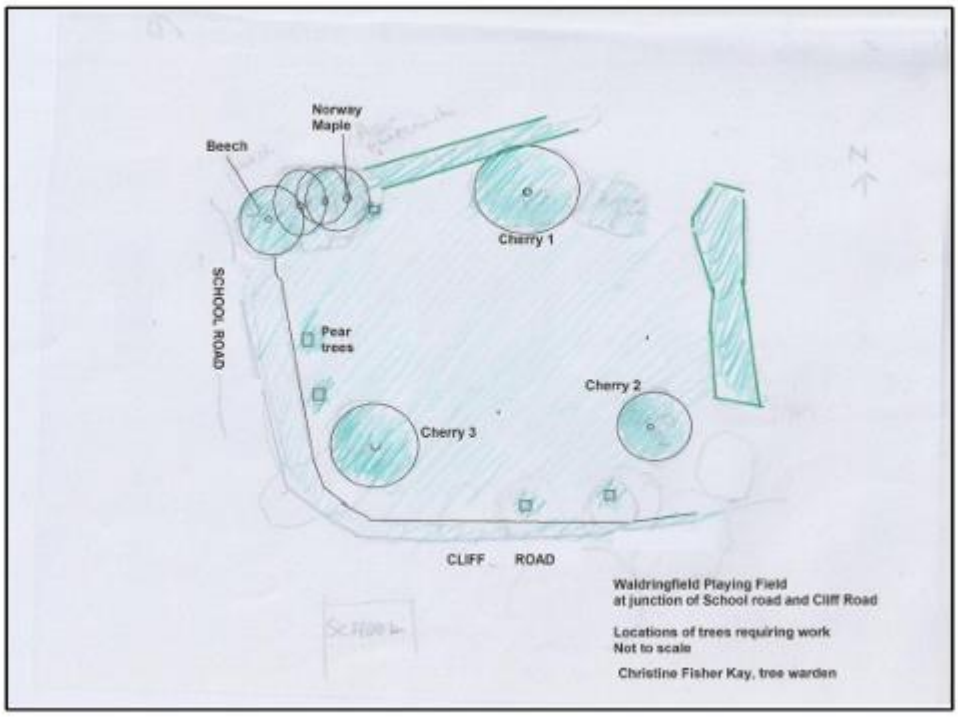
ITEM 7

7. **a.** To **RECEIVE** the Playing Field Inspection report
Report will be circulated in due course.

b. To **CONSIDER** WWG proposal for bat and bird boxes placement on playing field
Report from WWG will be circulated when received.

c. To **CONSIDER** additional tree work on Playing Fields
Cllrs will be aware of a report from the Tree Warden in 2024 regarding some of the trees on the Playing field. She had discussed these with the ESC Aboricultural Officer F Saunders.

Quote from the Tree Warden's report 2024:
Cherry tree - T3 - This appears to be mostly healthy of the three and was in full flower. FSaunders suggests take 2-3M length off the tallest branches This will reduce its weight and the sail effect when in leaf. Monitor the canker, take photos and see how the tree responds to the pruning. In 3-5 years perhaps reduce entire crown.



Tree Warden's current comments: Two years have passed already. I suggest reducing the entire crown now by 2-3m would be a good plan to preserve it for a few more years and continue to monitor the tree.

The Tree warden does not consider it urgent, but a quotation from the tree work supplier was obtained and reduction of the crown by 2-3M and remove significant dead wood was quoted at £375.00 plus VAT. This quotation for work is submitted for consideration.

ITEM 8

8. To **RECEIVE** updates from Biodiversity Coordinator

Nothing to circulate

ITEM 9

9. To **RECEIVE** updates on the Warm Welcome provision

Nothing to circulate

ITEM 10

10. CLERK AND RFO REPORT

a. To **CONSIDER** and **APPROVE** items of expenditure, and receipts and arrange for approval of BACS accordingly – see separate list.

NOTE: Following a review by the tree warden, under Financial Regulation 5.18, the Clerk and the Chair authorised the removal of Cherry Tree 1 on the playing field, as due to disease, it was at risk of splitting and coming down, posing a risk to the public. As the risk was imminent due to forecast wind, this was undertaken between meetings.

PAYMENTS LIST

Waldringfield Parish Council

PAYMENTS LIST

Vouch	Code	Date	Bank	Description	Supplier		Net	VAT	Total
89	Accounting, Website & Co	02/02/2026	Unity Trust Bank	Banking service charge	Unity Trust Bank	X	7.00		7.00
90	Warm Welcome	02/02/2026	Unity Trust Bank	Warm Room/Pantry sup	J Elliot	X	141.40		141.40
91	Professional Membership	02/02/2026	Unity Trust Bank	ICO Registration Certific	ICO	X	47.00		47.00
92	Clerk/Office Expenses	02/02/2026	Unity Trust Bank	Thermal Camera project	Amazon salr (via Cl	S	19.98	4.00	23.98
94	Repairs/Maintenance	02/02/2026	Unity Trust Bank	Tree Surgery	Rosewood Trees ar	S	600.00	120.00	720.00
93	Accounting, Website & Co	02/02/2026	Unity Trust Bank	Google Storage	Google Commerce	S	1.33	0.26	1.59
96	Salaries	02/02/2026	Unity Trust Bank	Salary	Jennifer Shone-Trit	X	731.40		731.40
97	PAYE/NI	02/02/2026	Unity Trust Bank	PAYE & NI	HMRC	X	47.16		47.16
95	Repairs/Maintenance	02/02/2026	Unity Trust Bank	Defibrillator AED	Community Heartb	S	74.95	14.99	89.94
					Total		**1,670.22**	**139.25**	**1,809.47**

RECEIPTS LIST

Waldringfield Parish Council

RECEIPTS LIST

Vouch	Code	Date	Bank	Description	Supplier		Net	Total
24	Bank Interest	03/02/2026	Suffolk Building	Bank Interest	Suffolk Building So	X	269.33	269.33
					Total		**269.33**	**269.33**

b. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2026			
	Cash in Hand 01/04/2025			27,982.01
	ADD Receipts 01/04/2025 - 31/01/2026			38,849.57
				66,831.58
	SUBTRACT Payments 01/04/2025 - 31/01/2026			37,658.89
A	**Cash in Hand 31/01/2026** (per Cash Book)			**29,172.69**
	Cash in hand per Bank Statements			
	Petty Cash	31/12/2025	0.00	
	Suffolk Building Society	31/12/2025	8,585.91	
	Unity Trust Bank	31/01/2026	20,586.78	
				29,172.69
	Less unpresented payments			
				29,172.69
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**29,172.69**
	A = B Checks out OK			

COST CENTER TO BUDGET

Waldringfield Parish Council
Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
28	Precept	19,683.45	19,683.45						(0%)
31	SCC Footpaths Grant	328.80	328.80						(0%)
36	Bank Interest	200.00	269.33	69.33				69.33	(34%)
37	Grants and Donations		670.00	670.00				670.00	(N/A)
38	Advertising income	159.00	345.60	186.60				186.60	(117%)
44	CIL Funds	533.65	1,067.30	533.65				533.65	(100%)
49	VAT Refund								(N/A)
	SUB TOTAL	**20,904.90**	**22,364.48**	**1,459.58**				**1,459.58**	**(6%)**

B - Administration

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1	Salaries				8,795.00	8,086.80	708.20	708.20	(8%)
2	PAYE/NI				492.00	477.81	14.19	14.19	(2%)
3	Clerk/Office Expenses				78.75	111.66	-32.91	-32.91	(-41%)
4	Post and telephone				26.25	0.87	25.38	25.38	(96%)
5	Newsletter re 1972 LGA s142				950.00	540.00	410.00	410.00	(43%)
6	Village Hall hire				370.00	270.00	100.00	100.00	(27%)
7	Insurance				472.50	620.74	-148.24	-148.24	(-31%)
8	Professional Memberships (L				620.00	495.36	124.64	124.64	(20%)
9	Audit				440.00	170.00	270.00	270.00	(61%)
10	Chairman's Allowance				50.00		50.00	50.00	(100%)
11	Training				300.00	251.00	49.00	49.00	(16%)
40	Accounting, Website & Comp				750.00	807.05	-57.05	-57.05	(-7%)
48	Warm Welcome	670.00		-670.00	670.00	642.78	27.22	-642.78	(-47%)
50	Professional Services					36.00	-36.00	-36.00	(N/A)
	SUB TOTAL	**670.00**		**-670.00**	**14,014.50**	**12,510.07**	**1,504.43**	**834.43**	**(5%)**

C - Playing Field/Recreation

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
14	Grass cutting (field)				1,000.00	720.00	280.00	280.00	(28%)
16	Repairs/Maintenance				2,500.00	899.85	1,600.15	1,600.15	(64%)
17	Footpath Maintenance				393.75	380.10	13.65	13.65	(3%)
51	Fort Project Budget	12,279.00	12,279.00		18,780.00	18,780.00			(0%)
	SUB TOTAL	**12,279.00**	**12,279.00**		**22,673.75**	**20,779.95**	**1,893.80**	**1,893.80**	**(5%)**

D - Grants - s137/72 & s19 M

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
21	Community Grants Fund				2,125.00	1,825.00	300.00	300.00	(14%)
	SUB TOTAL				**2,125.00**	**1,825.00**	**300.00**	**300.00**	**(14%)**

Summary

NET TOTAL	**33,853.90**	**34,643.48**	**789.58**	**38,813.25**	**35,115.02**	**3,698.23**	**4,487.81**
V.A.T.		4,475.42			4,353.34		
GROSS TOTAL		**39,118.90**			**39,468.36**		

Waldringfield Parish Council

Waldringfield Parish Council					CASH FLOW STATEMENT	
		31.12.25		31.01.26		28.02.26
OPERATING ACCOUNT Unity Trust	JANUARY		FEBRUARY		MARCH	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£21,719.92	£21,719.92	£20,586.78	£20,586.78	£18,777.31	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mound grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
LABLE (before cash out)	£21,719.92	£21,719.92	£20,586.78	£20,586.78	£18,777.31	£0.00
CASH PAID OUT						
Administration						
Salaries	£778.56	£778.56	£778.56	£0.00	£778.56	£0.00
Newsletter	£0.00	£0.00	£0.00	£0.00	£180.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£35.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£47.00	£0.00	£0.00	£0.00
Other / Office	£0.00	£0.00	£19.98	£0.00	£0.00	£0.00
Website/Accounting	£213.16	£213.16	£8.33	£0.00	£8.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£674.95	£0.00	£500.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
Fort Project	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Welcome	£0.00	£0.00	£141.40	£0.00	£0.00	£0.00
VAT	£41.42	£41.42	£139.25	£0.00	£0.00	£0.00
SUBTOTAL	£1,133.14	£1,033.14	£1,809.47	£0.00	£1,501.89	£0.00
TOTAL CASH PAID OUT	£1,133.14	£1,033.14	£1,809.47	£0.00	£1,501.89	£0.00
OSITION (end of month)	£20,586.78	£20,686.78	£18,777.31	£20,586.78	£17,275.42	£0.00
SUMMARY of ALL CASH						
Unity	£20,586.78	£20,686.78	£18,777.31	£20,586.78	£17,275.42	£0.00
IBS	£8,585.91	£8,585.91	£8,808.80	£8,808.80	£8,808.80	£8,808.80
Total cash position	£29,172.69	£29,272.69	£27,586.11	£29,395.58	£26,084.22	£8,808.80

ITEM 11

11. **a**. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters
Nothing to circulate.

b. To **REVIEW** and **CONSIDER** recommendations from Residents meeting regarding verges
The following are the recommendation to Council for consideration:

1. The PC is asking the services division of ESC for a full street sweeping of the village. This should help reveal the edge of the made-up carriageway and the extent of erosion and damage along and beyond its edge.

2. If the cleaning is not undertaken at an early date CR to arrange for volunteer clearing and tidying the verges in the lengths of School Rd and Cliff Rd that are alongside the Children's Playing Field. This will be organised under the PC's existing litter clear policy and risk assessment (high-viz, warning signs etc). I will ask for the collection of the largely organic debris by ESC.

3. The PC again asks Highways to repair and repaint the markings of the deteriorating road humps in the 20mph zone and the carriageway edges on either side of the humps.

4. The PC invites Highways to send an officer for an onsite review with a view to advising what can be done by Highways or by volunteers working under the Highways Community Self Help Scheme or by third parties to deal with the village verges and associated issues.

5. The PC calls for volunteers to undertake training with Suffolk Highways to enable Waldringfield to operate a Community Self Help Scheme see https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/community-self-help-scheme

6. Both SCC and ESC local councillors are kept informed. Both Waldringfield Wildlife Group and Waldringfield Gardeners are kept informed in view of their continuing work on planting in many of the verges.

7. An article about the verges should be arranged for the next Parish Newsletter

ITEM 12

12. To **CONSIDER** any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors
Rural Services Network Your Free RSN Weekly Newsletter - 7 January 2026
Suffolk Association of Local Councils Start the New Year on the Right Footing: Councillors Code of Conduct Training 07.01.26
Suffolk Association of Local Councils Local Government Re-organisation - County Council elections 07.01.26
Society of Local Council Clerks News Bulletin - 8 January 2026
Wegg, Kevin - Funding Opportunities 8 1 26
Suffolk Association of Local Councils NEWS BULLETIN - 12th January 2026
Society of Local Council Clerks SLCC Weekly News Digest - 12/01/2026
National Association of Local Councils - NALC events 12/01/26

Last, Oka - Apply now for up to £6,000 - sustainable communities 14.01.26
Suffolk Association of Local Councils SALC training bulletin 13th January 2026
Suffolk & Essex Coast & Heaths National Landscape - All the latest from your National Landscape 13.01.26
ESC Planning Policy - Statement of Community Involvement 13.01.26
Rural Services Network Your Free RSN Weekly Newsletter - 14 January 2026
National Association of Local Councils Chief executive's bulletin - 15 January 2026
Wegg, Kevin - Funding Opportunities 15 1 26
Sizewell C - Project Update January 16.01.26
Society of Local Council Clerks SLCC Weekly News Digest - 19/01/2026
National Association of Local Councils NALC events 20.01.26
Suffolk PCC – Suffolk PCC Annual Survey [#600046864] 20.01.26
Rural Services Network Your Free RSN Weekly Newsletter - 21 January 2026
National Association of Local Councils Chief executive's bulletin - 22 January 2026
ESC Planning Policy - East Suffolk Major Energy Projects Workers' Accommodation Planning Position Statement 22.01.26
Suffolk Association of Local Councils NEWS BULLETIN - 22nd January 2026
National Association of Local Councils News Bulletin - 22 January 2026
ESCEP - ESCEP - E.SUFFOLK TOWN & PARISH COUNCILS ENERGY PROJECTS MEETING - THURSDAY 26TH FEBRUARY, 6-6.30 PM.... 26.01.26
Suffolk Association of Local Councils NEWS BULLETIN - 26th January 2026
Wegg, Kevin - Funding Opportunities 27 1 26
Essex and Suffolk Rivers Trust - Recovering The Deben and Water Literacy 28.01.26
Suffolk Association of Local Councils - SALC training bulletin 27th January 2026
Last, Oka - Apply now for up to £6,000 - sustainable communities funding
Rural Services Network Your Free RSN Weekly Newsletter - 28 January 2026
National Association of Local Councils Chief executive's bulletin - 29 January 2026
Community Action Suffolk - Introduction to Rural and Community Led Housing - Zoom Event 29.01.26
Suffolk & Essex Coast & Heaths National Landscape News from the National Landscapes 29.01.26
CPRE - Cambridgeshire & Peterborough AGM invite - 25th February 2026 – 30.01.26
Community Action Suffolk - CAS January Newsletter 30.01.26
Sizewell C - Sizewell C construction update 30.01.26
Suffolk Preservation Society - February Newsletter 01.02.26
National Association of Local Councils NALC events 03.02.26
Suffolk Association of Local Councils NEWS BULLETIN - 2nd February 2026
Society of Local Council Clerks SLCC Weekly News Digest - 02/02/2026
National Association of Local Councils Hi Jennifer, we've published a new online resource showcasing practical case studies on devolution 02.02.26
Suffolk Association of Local Councils PLANNING REFORM AND WHAT IT MEANS FOR LOCAL COUNCILS 04.02.26
Planning Policy (ESC) - Neighbourhood Planning Guidance for Infrastructure and Community Infrastructure Levy (CIL) Document Consultation 04.02.26
Rural Services Network Your Free RSN Weekly Newsletter - 4 February 2026
Suffolk Association of Local Councils - SALC training bulletin 3rd February 2026